

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
ROBERTS SCHOOL DISTRICT NO. 5
JUNE 22, 2016**

The regular meeting of the Board of Trustees, Roberts School District No. 5, was called to order by Sarah DeVries at 6:00 p.m. on June 22, 2016, in the library at the Roberts School.

ATTENDANCE

Sarah DeVries, Chair
Joel Bertolino, Vice Chair
James Binando
Deborah Hill
Sanford Langager

Alex Ator, Superintendent
JaLayne Obert, Business Manager/Clerk

PLEDGE OF ALLEGIANCE

The meeting began with the Pledge of Allegiance.

MINUTES

Motion was made by Joel Bertolino, seconded by Sanford Langager and carried unanimously to approve the minutes of the May 10, 2016 meeting as presented. (YES— DeVries, Bertolino, Binando, Hill, Langager. NO—none).

CLAIMS, SEQUENCE, AND VOIDED CHECKS

Motion was made by Deborah Hill, seconded by Joel Bertolino and carried unanimously to approve the claims, sequence, and voided checks for June, 2016 as presented. (YES—DeVries, Bertolino, Binando, Hill, Langager. NO—none).

PUBLIC COMMENT

Ryan Miller, a graduating senior, stated he took four online dual credit courses this school year and was able to complete 12 college credits. He stated he expected the classes to be a much higher level and more challenging than they were, although his second semester classes were harder than the ones he took first semester.

Mr. Miller stated the cost for the 12 credits was about \$1100, as compared to about \$7000 if he took them on campus. He stated he found the experience worthwhile and informative and thanked the Board for allowing him to take the classes.

Mr. Ator stated if a student decides to take dual credit classes, they have to make sure they will transfer to the college where they want to go.

Mr. Ator reported for Mary Allen that the RPPA received a \$2000 grant that will be used to purchase percussion pieces for the band.

PERSONNEL

Mr. Ator stated he believes the Due Process Hearing for Non-Renewal of a Tenured Teacher is scheduled for June 28, 2016. He added the teacher does not intend to resign.

RESIGNATIONS – Mr. Ator reported he received a letter of resignation from Mallory Wood from the English teaching position as she has accepted a job in Laurel.,

Motion was made by Sanford Langager, seconded by Deborah Hill and carried unanimously to accept the letter of resignation from Mallory Wood. (YES—DeVries, Bertolino, Binando, Hill, Langager. NO—none).

Mr. Ator recommended removing the contract offer to Virginia Stene for a paraprofessional position as the contract was not signed within the necessary timeframe.

Motion was made by Deborah Hill, seconded by Joel Bertolino and carried unanimously to remove the contract offer to Virginia Stene as a paraprofessional as the contract was not signed within the necessary timeframe. (YES—DeVries, Bertolino, Binando, Hill, Langager. NO—none).

COACHING VACANCIES

Junior High Volleyball – open

High School Girls' Basketball – Tessie Kosel has indicated she will take the head coaching position for high school girls' basketball with Melissa Bertolino assisting. He added these are both in-house candidates.

Motion was made by Sanford Langager, seconded by Deborah Hill and carried unanimously to approve hiring Tessie Kosel as head high school girls' basketball coach at the stipend rate of \$2175 and Melissa Bertolino as assistant at stipend rate of \$1675. (YES—DeVries, Binando, Hill, Langager. NO—none. Abstained: Bertolino (conflict of interest).)

Concessions – open

Junior high girls' and boys' basketball assistants – open

RECOMMENDATIONS FOR NEW STAFFING

Mr. Ator made the following recommendations for open staffing positions:

Ashley McCoy	English	Lane 5, Step 4
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Mr. Ator stated Ms. McCoy has a Masters in Elementary Education but will be working under an alternative license while working toward her Masters in Secondary English Education.

James Sigl	Social Studies	Lane 1, Step 2 (freeze for 2 years)
William Harvison	Ag-Ed (5/8 time)	Lane 1, Step 7
Jon Milligan	Science	Lane 1, Step 0

Mr. Ator stated Jon Milligan will also be working under an alternative endorsement as he is working on his Masters in Education, Broadfield Science.

Motion was made by Joel Bertolino, seconded by Sanford Langager and carried unanimously to approve the superintendent's recommendations and hire Ashley McCoy (English), James Sigl (Social Studies), William Harvison (AgEd 5-/8 time), and Jon Milligan (Science) as teachers for the 2016-2017 school year. (YES—DeVries, Bertolino, Binando, Hill, Langager. NO—none).

Peter Wisniewsky	Paraprofessional/ Maintenance	\$12.50/hour, 35 hours/week
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Mr. Ator stated Mr. Wisniewsky has a Masters in Curriculum and Instruction and is also a licensed contractor so is interested in helping with maintenance in the summer.

Motion was made by Joel Bertolino, seconded by Sanford Langager and carried unanimously to approve hiring Peter Wisniewsky as a paraprofessional at \$12.50 per hour for 35 hours per week

during the school year and twenty hours a week during the summer for maintenance. (YES—DeVries, Bertolino, Binando, Hill, Langager. NO—none).

Mr. Ator asked that the Board approve an eight day extended contract for Courtney Halvorsen in the counseling position.

Motion was made by Sanford Langager, seconded by Deborah Hill and carried unanimously to approve an eight-day extended contract for Courtney Halvorsen for the counseling position. (YES—DeVries, Bertolino, Binando, Hill, Langager. NO—none).

NEW BUSINESS

YEAR END ORDERS – Mr. Ator stated we currently have \$80879.61 remaining in the general fund and order requests totaling \$80877.99 as listed on the spreadsheet prepared by Mrs. Obert. He stated he had some questions from Mr. Binando about getting bids for purchases and how we find the best prices. He stated we do a great deal of research on where to get the best product at the best price and do go out for bids on bigger items. He stated he'll do some checking with other districts on their purchasing procedures.

Mr. Ator asked if trustees had questions or concerns about any of the items on the list

Mr. Langager asked what type furniture is needed.

Mr. Ator stated the furniture listing is for trapezoid tables and chairs

Motion was made by Joel Bertolino, seconded by Deborah Hill and carried unanimously to approve the list of expenditures as presented to be purchased with year-end funds. (YES—DeVries, Bertolino, Binando, Hill, Langager. NO—none).

STRATEGIC PLANNING PROCESS -- Mr. Ator stated to begin the Strategic Planning Process he would like to survey the community for input on what we are and aren't doing well. He asked if board members would like to help put the survey together.

Mr. Ator stated we have data that shows student improvement as attendance is up 20% from three years ago and homework completion is up 30%. He stated his goal is to get this information out and get some feedback.

Mrs. Hill stated she would be willing to look over the questionnaire but doesn't want to be on a committee. Ms. DeVries and Mr. Binando also indicated they would assist.

OLD BUSINESS

2016-2017 SCHEDULES – Mr. Ator stated the schedules for the 2016-2017 school year were included in the board packet. He stated the schedule includes moving Mrs. Halvorsen into the counselor position half-time.

Mrs. Hill stated she doesn't think third graders are ready to have different teachers as is included in this schedule.

Mr. Ator stated the vote in the elementary to do this was four to one.

RECESS

Ms. DeVries called for a recess at 8:07 p.m. and returned the meeting to regular session at 8:10 p.m.

Mr. Ator stated the board can either approve the schedule or make adjustments to it and asked what needs to be done.

Mrs. Hill stated she would like to see it revised so the third graders stay with one teacher.

Motion was made by Sanford Langager, seconded by James Binando and carried unanimously to change the 2016-2017 calendar so that the third graders have only one teacher. (YES—DeVries, Bertolino, Binando, Hill, Langager. NO—none).

Mr. Ator stated there are no changes in the elementary electives schedule from last year but the paraprofessionals will be taking on more duties, such as teaching art instead of contracting with the Carbon County Arts Guild.

Motion was made by Sanford Langager, seconded by Joel Bertolino and carried unanimously to approve the 2016-2017 schedule as revised. (YES—DeVries, Bertolino, Binando, Hill, Langager. NO—none).

AFFILIATION RENEWALS – Mr. Ator recommended approval of the following affiliation renewals:

MSPLIP, Property & Liability Insurance	\$17648
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Motion was made by Sanford Langager, seconded by Deborah Hill and carried unanimously to approve the contract with Montana Schools Property & Liability Insurance Plan at \$17648 for property and liability insurance. (YES—DeVries, Bertolino, Binando, Hill, Langager. NO—none).

Alliance for Curriculum Enhancement (ACE), Dues	\$3500
ACE, MAPS testing	\$1275

Montana Small School Alliance (MSSA), Counselor Standards	\$ 300
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360 Office Solutions, Copier Maintenance	\$2520
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Peterson Quality Office, Copier Maintenance	\$1540
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Beartooth Billings Clinic, School Nursing Services	\$35.51 per hour \$.55 per mile
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Motion was made by Joel Bertolino, seconded by Sanford Langager and carried unanimously to approve the affiliation renewals as recommended by the superintendent. (YES—DeVries, Bertolino, Binando, Hill, Langager. NO—none).

POLICY UPDATES—Mr. Ator stated he has had two community members come to him recently with concerns about things going on with the Board. He stated Board Policy 1240 outlines the duties and authority of individual trustees which is limited to participating in actions taken by the Board as a whole when legally in session. He added conversations and decisions need to be made at Board meetings with the Board acting collectively to make decisions and then move forward.

SUPERINTENDENT REPORT

ACTIVITIES – 16 elementary students attended Dan Kosel’s basketball camp and 9 high school students are signed up to attend the high school camp.

BUILDING PROJECTS – Work has been done on the parking lot and projects on the playground will begin after the Fourth of July.

SUPERINTENDENT SCHEDULE – Mr. Ator stated he would like to schedule a work session at the end of July rather than a regular meeting but would like approval to pay bills in the middle of the month.

Motion was made by Sanford Langager, seconded by Joel Bertolino and carried unanimously to approve paying the bills in July without a Board meeting. (YES—DeVries, Bertolino, Binando, Hill, Langager. NO—none).

A work session was scheduled for Saturday, July 30 at 1:00 p.m.

Mr. Ator stated summer office hours are from 9 a.m. to 3 p.m. Monday through Thursday and the office will be closed July 4 – 7, 2016.

Montana Coaches Association clinics are August 3-5 and all hired coaches plan on attending.

Mr. Ator added he will be having Lasik surgery on July 21.

ADJOURNMENT

Ms. DeVries adjourned the meeting at 8:40 p.m.

Board Chair

District Clerk