

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
ROBERTS SCHOOL DISTRICT NO. 5
SEPTEMBER 18, 2019**

The regular meeting of the Board of Trustees, Roberts School District No. 5, was called to order by Sarah DeVries at 6:30 p.m. on September 18, 2019 in the library at the Roberts School.

ATTENDANCE

Sarah DeVries, Chair
Joel Bertolino, Vice Chair
Mariah Holdbrook
Michelle Swansborough

Absent: Tyler Allen

Alex Ator, Superintendent
JaLayne Obert, Business Manager/Clerk

PLEDGE OF ALLEGIANCE

The meeting began with the Pledge of Allegiance.

MINUTES

Motion was made by Mariah Holdbrook, seconded by Michelle Swansborough and carried unanimously to approve the minutes of the August 14, 2019 meeting as presented. (YES – DeVries, Bertolino, Holdbrook, Swansborough. NO—none).

CLAIMS, SEQUENCE, AND VOIDED CHECKS

Motion was made by Joel Bertolino, seconded by Mariah Holdbrook and carried unanimously to approve warrants 45434 through 45522 for September, 2019 as presented. (YES—DeVries, Bertolino, Holdbrook, Swansborough. NO—none).

STAFFING

BUS DRIVER - Mr. Ator recommended hiring Randy DeVries as bus driver for the Expedition at \$15.00 per hour.

Motion was made by Mariah Holdbrook, seconded by Michelle Swansborough and carried unanimously to hire Randy DeVries as bus driver for the Expedition at \$15.00 per hour. (YES—DeVries, Bertolino, Holdbrook, Swansborough. NO—none).

Mr. Ator stated he is increasing the rate for a substitute bus driver to \$13.00 per hour.

CUSTODIAL -- Mr. Ator recommended hiring Ashley Devine for fifteen hours per week as custodian until the October meeting. He stated he would like to hire her for forty hours per week at \$11.00 per hour.

Motion was made by Joel Bertolino, seconded by Mariah Holdbrook and carried unanimously to hire Ashley Devine for fifteen hours per week at \$11.00 per hour and offer her a full-time custodial position. (YES—DeVries, Bertolino, Holdbrook, Swansborough. NO—none).

ADDITIONS TO SUB LIST – Mr. Ator recommended adding the following people to the substitute list, pending background checks: Carrie Klempel, Kelley Guasp, and Breanna Synder.

Motion was made by Mariah Holdbrook, seconded by Joel Bertolino and carried unanimously to add the following people to the substitute list, pending background checks: Carrie Klempel, Kelley Guasp, and Breanna Synder. (YES—DeVries, Bertolino, Holdbrook, Swansborough. NO—none).

Mr. Ator recommended adding Ira Preshinger to the bus driver substitute list, pending background check.

Motion was made by Joel Bertolino, seconded by Michelle Swansborough and carried unanimously to add Ira Preshinger to the bus driver substitute list, pending background check. (YES—DeVries, Bertolino, Holdbrook, Swansborough. NO—none).

STAFF INCENTIVE – Mr. Ator stated Peter Wisniewski and Erin Koch both stepped up and went beyond expectations while working on the facility this summer. He recommended giving each a one-time bonus of \$2,000 each.

Motion was made by Joel Bertolino, seconded by Michelle Swansborough and carried unanimously to give Peter Wisniewski and Erin Koch each a one-time \$2,000 bonus. (YES—DeVries, Bertolino, Holdbrook, Swansborough. NO—none).

NEW BUSINESS

RATIFICATION OF CONTRACTS – Mr. Ator recommended ratification of contracts offered in August, 2019 (Prinkki and Payne).

Motion was made by Joel Bertolino, seconded by Michelle Swansborough and carried unanimously to ratify contracts offered in August. (YES—DeVries, Bertolino, Holdbrook, Swansborough. NO—none).

CONTRACT DISSOLUTION – Mr. Ator stated due to unexpected additional costs in the contract with CenturyLink for updated internet service, he is recommending the contract be dissolved.

Motion was made by Michelle Swansborough, seconded by Joel Bertolino and carried unanimously to dissolve the contract with CenturyLink for updated internet service due to unexpected additional costs. (YES—DeVries, Bertolino, Holdbrook, Swansborough. NO—none).

ALTACARE CONTRACT—Mr. Ator recommended approval of the contract with Altacare for mental health services for students. (YES—DeVries, Bertolino, Holdbrook, Swansborough. NO—none).

Motion was made by Michelle Swansborough, seconded by Joel Bertolino and carried unanimously to approve the mental health services contract with Altacare. (YES—DeVries, Bertolino, Holdbrook, Swansborough. NO—none).

INDIVIDUAL TRANSPORTATION CONTRACT – Mr. Ator recommended the district enter into an individual transportation contract with the Joyce family for Cody and Naomi Gross.

Motion was made by Joel Bertolino, seconded by Michelle Swansborough and carried unanimously to approve the individual transportation contract with the Joyce family for the transportation of Cody and Naomi Gross. (YES—DeVries, Bertolino, Holdbrook, Swansborough. NO—none).

MEMO OF UNDERSTANDING FOR LITERACY GRANT CONSULTANT – Mr. Ator asked for approval of the memorandum of understanding for the consultant for the Literacy Grant, a requirement of the grant.

Motion was made by Joel Bertolino, seconded by Mariah Holdbrook and carried unanimously to approve the memorandum of understanding with The Transformative Reading Teacher Group. (YES—DeVries, Bertolino, Holdbrook, Swansborough. NO—none)

LITERACY UPDATE – Jackie Ronning reported new teachers were able to participate in professional development during the summer with existing staff, resulting in significant team building. She added most of the leadership team will be going to a literacy conference in October.

Mrs. Ronning stated we are changing to a more comprehensive assessment for the dibels program that coordinates with CKLA, the elementary language arts program. She said the preschool program is set to begin the second week in October with 6 to 8 children expected to participate.

Joel Bertolino complimented Mrs. Ronning on the great job she has done as literacy coach.

Mariah Holdbrook stated the grant has allowed for contact with people nationwide and that is always good.

OLD BUSINESS

AMENDMENTS TO BUS ROUTES – Mr. Ator stated changes were made to Route #1 which shortens it by 8.8 miles each way and in Route #3 which shortens it by 7 miles each way. He asked for approval of the route changes to be submitted to the County Superintendent.

Motion was made by Joel Bertolino, seconded by Michelle Swansborough and carried unanimously to approve the changes in Route 1 and Route 3 as presented by the superintendent. (YES—DeVries, Bertolino, Holdbrook, Swansborough. NO—none).

Mr. Ator stated the walkie-talkies are working out well and the biggest issue we've come across is the lack of electrical outlets in the older bathrooms for charging stations.

POLICY UPDATES AND REVIEW

POLICY 3417 – COMMUNICABLE DISEASES – Mr. Ator presented Policy 3417, Communicable Diseases, for approval on second reading (see attached).

Motion was made by Michelle Swansborough, seconded by Mariah Holdbrook and carried unanimously to approve Policy 3417, Communicable Diseases, on second reading. (YES—DeVries, Bertolino, Holdbrook, Swansborough. NO—none).

SUPERINTENDENT REPORT

DONATIONS – Mr. Ator reported he hasn't met with Ty Allen but one project he has heard being discussed it to get the old gym back to code. He stated this would be a great project for the Roberts Community Foundation.

LETTER FROM RPPA – Mr. Ator stated a letter from the RPPA was included in the packet. He stated the small membership of the group has decided to take a break for the next year and then reevaluate their goals.

Mr. Ator stated he would like to publicly thank RPPA for all they have done for the school and the list of projects is substantial.

BOYS' BASKETBALL – Mr. Ator stated he is going to survey the high school boys on the basketball program and hopes to have a recommendation for the October meeting.

ADJOURNMENT

Ms. DeVries called for adjournment at 7:35 p.m.

Board Vice Chair

District Clerk

Roberts School District
STUDENTS/STAFF/VISITOR
Communicable Diseases

Note: For purposes of this policy, the term “communicable disease” refers to the diseases identified in 37.114.203, ARM, Reportable Diseases, with the exception of common colds and flu.

In all proceedings related to this policy, the District will respect a student’s right to privacy.

Although the District is required to provide educational services to all school-age children who reside within its boundaries, it may deny attendance at school to any child diagnosed as having a communicable disease that could make a child’s attendance harmful to the welfare of other students. The District also may deny attendance to a child with suppressed immunity in order to protect the welfare of that child when others in a school have an infectious disease, which, although not normally life threatening, could be life threatening to a child with suppressed immunity.

The Board recognizes that communicable diseases that may afflict students range from common childhood diseases, acute and short-term in nature, to chronic, life-threatening diseases such as human immunodeficiency virus (HIV) infection. The District will rely on advice of the public health and medical communities in assessing the risk of transmission of various communicable diseases to determine how best to protect the health of both students and staff.

The District will manage common communicable diseases in accordance with Montana Department of Public Health and Human Services guidelines and communicable diseases control rules. The District may temporarily exclude from school attendance a student who exhibits symptoms of a communicable disease that is readily transmitted in a school setting.

Exclusion Criteria for Children Who Are Ill

According to the American Academy of Pediatrics, when a child becomes ill but does not require immediate medical help, a determination must be made about whether the child should be sent home. Most illnesses do not require exclusion. The designated staff member should determine whether the child’s illness meets the following criteria for exclusion:

- Prevents the child from participating comfortably in activities as determined by staff members of the school.
- Results in a need for care that is greater than staff members can provide without compromising the health and safety of other children.
- Poses a risk of spreading harmful disease to others, or is on the list of specific conditions requiring exclusion.

If any of these criteria are met, the child should be excluded, regardless of the type of illness, unless a health professional determines the child's condition does not require exclusion. (Communicable Disease: A guide for Schools in Montana)

Students who complain of illness at school may be referred responsible person designated by the Board and may be sent home as soon as a parent or person designated on a student's emergency medical authorization form has been notified. The District reserves the right to require a statement from a student's primary care provider authorizing a student's return to school.

When information is received by a staff member or a volunteer that a student is afflicted with a serious communicable disease, the staff member or volunteer will promptly notify a responsible person designated by the Board to determine appropriate measures to be taken to protect student and staff health and safety. A responsible person designated by the Board, after consultation with and on advice of public health officials, will determine which additional staff members, if any, have need to know of the affected student's condition.

Only those persons with direct responsibility for the care of a student or for determining appropriate educational accommodation will be informed of the specific nature of a condition, if it is determined that such individuals need to know this information.

The District may notify parents of other children attending a school that their children have been exposed to a communicable disease without identifying the particular student who has the disease.

The District will manage common communicable diseases in accordance with Montana Department of Public Health and Human Services guidelines and communicable diseases control rules. The District may temporarily exclude from school attendance a staff member or visitor who exhibits symptoms of a communicable disease that is readily transmitted in a school setting.

Exclusion Requirements for Staff Who Are Ill

Staff members who are diagnosed with certain illnesses may be required to be excluded from the school until they are no longer infectious. Illnesses such as the common cold and other minor respiratory infections are not generally of concern, and exclusion is not necessary. However, staff members diagnosed with diseases such as pertussis (whooping cough) would be required to be excluded by the local health officer. The designated staff member should determine whether the staff/visitor's illness meets the following criteria for exclusion:

- Prevents the staff/visitor from participating comfortably in activities as determined by staff members of the school.
- Poses a risk of spreading harmful disease to others, or is on the list of specific conditions requiring exclusion.

- Food handlers within the school who have diarrhea of any kind cannot engage in food preparation.

If any of these criteria are met, these staff/visitor should be excluded, regardless of the type of illness, unless a health professional determines the condition does not require exclusion. (Communicable Disease: A guide for Schools in Montana)

Legal Reference: 37.114.101, et seq., ARM Communicable Disease Control

Policy History:

Adopted on:

Reviewed on:

Revised on:

Reference:

https://dphhs.mt.gov/Portals/85/publichealth/documents/CDEpi/CDGuideforSchools2018_Final.pdf

- Signs and Symptoms Chart Communicable Disease: A guide for Schools in Montana for Screening Criteria
- Making A Rash Decision-When to Exclude: A guide for Schools in Montana for Screening Criteria
- Disease List A-Z: A guide for Schools in Montana for Screening Criteria