

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
ROBERTS SCHOOL DISTRICT NO. 5
JANUARY 15, 2018**

The regular meeting of the Board of Trustees, Roberts School District No. 5, was called to order by Joel Bertolino at 6:00 p.m. on January 15, 2018, in the library at the Roberts School.

ATTENDANCE

Sarah DeVries, Chair (arrived at 6:12 p.m.)
Joel Bertolino, Vice Chair
Tyler Allen
James Binando

Absent: Sanford Langager

Alex Ator, Superintendent
JaLayne Obert, Business Manager/Clerk

GUESTS: Courtney Halvorsen, Crystal Wright, Randy Weimer, Chase Burgan

PLEDGE OF ALLEGIANCE

The meeting began with the Pledge of Allegiance.

MINUTES

Motion was made by Tyler Allen, seconded by James Binando and carried unanimously to approve the minutes of the December 12, 2017 meeting as presented. (YES— Bertolino, Allen, Binando. NO—none).

CLAIMS, SEQUENCE, AND VOIDED CHECKS

Motion was made by James Binando, seconded by Tyler Allen and carried unanimously to approve the claims, sequence, and voided checks for January, 2018 as presented. (YES-- Bertolino, Allen, Binando. NO—none).

PUBLIC COMMENT

Mr. Ator reported practice for the wrestling club will begin in the old gym tomorrow.

STAFFING

ROUTE BUS DRIVER – Mr. Ator stated the applicant for the bus driving position has done thirty hours of training but is still not licensed so he will probably begin pursuing other options.

SCHOOL COUNSELOR – Mr. Ator stated Courtney Halvorsen, Tyler Allen and he interviewed Susan Fischer for the counseling position. He stated Ms. Fischer is a retired counselor from the Billings district and filled in for Red Lodge when they were without a counselor.

Mr. Ator stated this would be a half-time position for a half-year, or .25 FTE, at a salary of \$10908 for the remainder of this school year.

Mr. Ator recommended hiring Susan Fischer as an interim counselor at .25 FTE with a salary of \$10908 for the remainder of this school year.

Mr. Allen added he thinks Ms. Fischer will be a good fit in our district.

Motion was made by Tyler Allen, seconded by James Binando and carried unanimously to approve the superintendent's recommendation and hire Susan Fischer as interim counselor at

.25 FTE until the end of the school year at a salary of \$10908. (YES—Bertolino, Allen, Binando. NO—none).

PARAPROFESSIONAL – Mr. Ator stated we advertised for a month for a counselor and elementary teacher and did not get a single application for the teaching position. He added hiring a counselor allows us to put Courtney Halvorsen back in the elementary in the fourth grade.

Mr. Ator stated Sadie Bandstra sent him an email expressing interest in the paraprofessional position and he and Mr. Allen conducted a phone interview with her. He stated the position could range from 25 to 32 hours per week at a salary of \$11.00 per hour.

(Ms. DeVries arrived at 6:12 p.m.)

Mrs. Halvorsen stated she is sure the position could be used for the whole day.

Mr. Ator recommended offering the paraprofessional position to Sadie Bandstra for 32 hours per week at \$11.00 per hour.

Motion was made by Joel Bertolino, seconded by Tyler Allen and carried unanimously to approve the superintendent's recommendation and offer the paraprofessional position to Sadie Bandstra for 32 hours per week at \$11.00 per hour. (YES—DeVries, Bertolino, Allen, Binando. NO—none).

EXECUTIVE SESSION

Ms. DeVries called for an executive session at 6:20 p.m. stating that the next item of business involves a pending personnel issue and it is her determination that the privacy rights of the individual supersede the merits of public disclosure. The meeting was returned to regular session at 6:35 p.m.

NEW BUSINESS

SUPERINTENDENT EVALUATION – Mr. Ator stated this item will be discussed in executive session at the end of the meeting.

BUDGET AMENDMENT – Mr. Ator reported our enrollment has increased enough this year to submit a request to the Office of Public Instruction for an increase in budget authority and additional state funding. He added we have to wait until the official count day, February 5, but will research the procedure in anticipation of that date.

OLD BUSINESS

CARPET BIDS – Mr. Ator reported the flooring for the health room is ordered and hopefully will be installed in the next couple weeks. He added the painting should be done by next week.

CERTIFIED NEGOTIATIONS – Mr. Ator stated the board negotiators are waiting for the teacher negotiators to get back to them.

SUPERINTENDENT REPORT

SUPERINTENDENT SCHEDULE – Mr. Ator reviewed his schedule for the rest of January with the board.

18-19 CALENDAR – Mr. Ator stated the staff was given three options for next year's calendar and need to get together and decide what they want. He added he should have a recommendation in February.

BOILER CLASS – Mr. Ator stated he would like Mr. Wisniewski to attend a boiler class in April.

END OF SEMESTER REPORT – Mr. Ator stated the grades for first semester are coming in and there are a few students he is concerned about passing classes. He stated attendance has been the worst since he’s been here and if it gets to the point students need to come to the board because they have exceeded the number of absences, they have had plenty of opportunity to make up the time.

STAFF EVENT – Mr. Ator stated he will discuss a date for the staff event with the teachers at the PIR on Friday.

ACTIVITY REPORT – Mr. Ator stated the high school basketball season is about half over and the boys team has a 3 and 7 record and the girls a 1 and 8 record.

LITERACY GRANT – Mr. Ator stated we should know if we received the literacy grant by the end of the month.

EXECUTIVE SESSION – Ms. DeVries called for an executive session at 6:50 p.m. stating the next item of business to come before the board is the evaluation of the superintendent and it is her determination that the individual’s privacy rights supersede the merits of public disclosure. She returned the meeting to regular session at 7:45 p.m.

ADJOURNMENT

Ms. DeVries called for adjournment at 7:45 p.m.

Board Chair

District Clerk