

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
ROBERTS SCHOOL DISTRICT NO. 5
FEBRUARY 20, 2013**

The regular meeting of the Board of Trustees, Roberts School District No. 5, was called to order by Chair Frank Ropp at 6:03 p.m. on February 20, 2013, in the library at the Roberts School.

ATTENDANCE

Frank Ropp, Chair
Joel Bertolino, Vice Chair
Sarah DeVries
Tami Hoines
Rusty Niemi

Elliott Crump, Superintendent
JaLayne Obert, District Clerk

GUESTS: Chris DeVries, Joyce Kober, Karen Shaver, Elta Ayre, PJ Bertolino

PLEDGE OF ALLEGIANCE

The meeting began with the Pledge of Allegiance.

MINUTES

Motion was made by Joel Bertolino, seconded by Sarah DeVries and carried unanimously to approve the minutes of the regular meeting January 15 and special meeting January 21, 2013 as presented. (YES—Ropp, Bertolino, DeVries, Hoines, Niemi. NO—none).

CLAIMS, SEQUENCE, AND VOIDED CHECKS

Motion was made by Rusty Niemi, seconded by Tami Hoines and carried unanimously to approve the claims, sequence, and voided checks as presented for February, 2013. (YES—Ropp, Bertolino, DeVries, Hoines, Niemi. NO—none).

TEACHER REPORT

Mr. Crump stated Mrs. Jones was scheduled to give the teacher report for February but was unable to attend the meeting. He added in the written report she submitted, changes this year in the music department include the addition of a choir class which will be doing a musical this spring. He stated she also reported the keyboard needs to be replaced and RPPA has offered to pay \$1000 toward that purchase.

ALUMNI REUNION

Joyce Kober updated the Board on the schedule of events for the All-School Reunion on July 5-7, 2013.

PUBLIC COMMENT

Elta Ayre stated she would like to see access to areas of the school not needed for athletic events blocked off as they were at a recent event.

PERSONNEL

RESIGNATIONS – Mr. Crump stated he received letters of resignation from two staff members, Anita Ankerholz from her custodial position, and Deborah Hill from her teaching position. He recommended the Board accept both resignations.

Motion was made by Joel Bertolino, seconded by Sarah DeVries and carried unanimously to accept the letter of resignation from Anita Ankerholz from a custodial position. (YES—Ropp, Bertolino, DeVries, Hoines, Niemi. NO—none).

Motion was made by Sarah DeVries, seconded by Rusty Niemi and carried unanimously to accept the letter of resignation from Deborah Hill from her teaching position. (YES—Ropp, Bertolino, DeVries, Hoines, Niemi. NO—none).

JANITORIAL POSITION – Mr. Crump stated there were three applicants interviewed for the janitorial position and he is recommending the Board hire Richard Sederberg Jr. for the morning janitorial position at \$12.50 per hour for five hours per day. He added Joel Bertolino and Rusty Niemi also served on the interview committee.

Motion was made by Tami Hoines, seconded by Sarah DeVries and carried unanimously to hire Richard Sederberg Jr. for the morning janitorial position at \$12.50 per hour for five hours per day. (YES—Ropp, Bertolino, DeVries, Hoines, Niemi. NO—none).

SPECIAL EDUCATION AIDE – Mr. Crump stated because there has been an increase in the number of special education students needing services, he is recommending that Jaylee Booth's special education aide position be increased by one hour per day. He added he does have a concern with funding the additional hours in next year's budget.

Motion was made by Rusty Niemi, seconded by Joel Bertolino and carried unanimously to approve the increase of one hour per day for the special education aide. (YES—Ropp, Bertolino, DeVries, Hoines, Niemi. NO—none).

SUBSTITUTE DRIVER/TEACHER – Mr. Crump asked for approval of the of Patricia Kenney to the substitute bus driver/teacher list.

Motion was made by Joel Bertolino, seconded by Sarah DeVries and carried unanimously to approve the addition of Patricia Kenney to the substitute list for bus driver and teacher. (YES—Ropp, Bertolino, DeVries, Hoines, Niemi. NO—none).

COACHING POSITION – Mr. Crump stated George Nelson has submitted a letter of interest for the assistant junior high boys' basketball coaching position. He stated upon the recommendation of the athletic director and head coach, he is asking for approval of George Nelson for that position at the stipend rate of \$800.00.

Motion was made by Sarah DeVries, seconded by Rusty Niemi and carried unanimously to approve hiring George Nelson as assistant junior high boys' basketball coach at the stipend rate of \$800.00. (YES—Ropp, Bertolino, DeVries, Hoines, Niemi. No—NONE).

NEW BUSINESS

AUDIT BID – Mrs. Obert asked for approval of the audit bid from Strom and Associates for \$8,000 for auditing the 2011-2012 and 2012-2013 years.

Motion was made by Rusty Niemi, seconded by Joel Bertolino and carried unanimously to accept the bid from Strom and Associates of \$8,000 for auditing the 2011-2012 and 2012-2013 school years. (YES—Ropp, Bertolino, DeVries, Hoines, Niemi. NO: none).

COOPERATIVE AGREEMENT – Mr. Crump asked the Board to approve the following motion for participation in the special education cooperative:

“For the 2013-2014 school year, the Roberts School District will provide special education services to its eligible 3-5 year olds through its existing special education program. In making this decision the district recognizes that participation in the Cooperative center-based special needs program is decided each February through board motion for each district.”

Motion was made by Joel Bertolino, seconded by Sarah DeVries and carried unanimously to approve the motion as requested by the superintendent. (YES—Ropp, Bertolino, DeVries, Hoines, Niemi. NO—none).

EVENT ADMISSION – Mr. Crump asked that this item be tabled until next month to allow time to gather more information.

ROBERTS HISTORY BOOK PURCHASE – Mr. Crump recommended the district purchase twenty (20) copies of the soon to be published Roberts History Book at \$50.00 per copy.

Motion was made by Joel Bertolino, seconded by Rusty Niemi and carried unanimously to purchase twenty (20) copies of the Roberts History Book. (YES—Ropp, Bertolino, DeVries, Hoines, Niemi. NO—none).

ROBERTS COMMUNITY FOUNDATION – Elta Ayre stated the Roberts Community Foundation is looking at updating the marquee to one that is radio operated from inside the building, at a cost of \$22,000 to \$23,000.

Mr. Ropp applauded the foundation for their interest in helping the school.

Mrs. Ayre stated the foundation also donated \$1100 for the scorer table and bought a floor jack for the shop.

CERTIFIED NEGOTIATIONS – Mr. Crump stated he received a letter from Mike Creeden requesting negotiations between the Board and teaching staff be opened. He stated the Board needs to appoint its negotiators.

Mr. Ropp stated in legislative years we don't usually negotiate until after the legislature convenes so we have accurate information on state funding. He stated this year information about federal funding and health care costs may also need to be considered.

Tami Hoinen and Frank Ropp volunteered to serve on the Board's negotiating committee. Mr. Ropp asked that the teachers provide a letter signed by a majority of the teachers indicating who is negotiating for them and asked that at least two teachers serve as negotiators.

Mrs. Obert asked that Mr. Crump be a part of the Board's negotiating team to provide background and information.

Mr. Ropp stated Mr. Crump would be a part of the Board's negotiating committee.

RECESS

Mr. Ropp called for a recess at 7:02 p.m. and returned the meeting to regular session at 7:09 p.m.

OLD BUSINESS

SUPERINTENDENT EVALUATION – Mr. Crump stated the Board needs to compile the evaluations completed by each trustee and then schedule a date to meet for the evaluation.

Mr. Ropp stated Greg Lukasik of the Safe Routes to School project is available to meet with the Board next Tuesday, February 26, from 6:00 p.m. to 7:00 p.m. and the evaluation could be done after meeting with him.

SAFE ROUTES TO SCHOOL—Mr. Ropp stated as discussed earlier, the Board will have its final meeting with Greg Lukasik of the Safe Routes to School project on Tuesday, February 26 from 6:00 p.m. to 7:00 p.m.

SCOREBOARD REPAIR – Mr. Crump stated it is probably time to look for sponsors for purchasing a new scoreboard.

SCORER'S TABLE – Mr. Crump stated Roly's Construction and the Roberts Community Foundation have agreed to purchase a scorer's table for the gym and he will be going forward with that as soon as the builder of the tables recovers from some health issues.

REVIEW EMERGENCY PROCEDURES – Mr. Crump stated after talking with the Board, staff, and other groups about emergency procedures, he compiled a list of the following seventeen suggested items for discussion: person stationed in the front foyer, locked front doors with buzz-in system, science room window replacement, automatic 911 call button/silent alarm that automates call to law enforcement, cameras throughout the school, change entry doors to north entrance, screens/cages on windows to make them inaccessible to open if the glass is broken, button to cut power to magnetic doors (install automatic locks on those doors), crisis plan in each room, ask law enforcement to make regular stops at the school, law enforcement do their paperwork in the school parking lot, hire a school security guard, bear spray or other defense equipment, laser pointers (could blind an attacker if needed), cards to identify room situation (Green-good/Red-missing students/Blue-have extra students), keep classroom doors locked and shut at all times, computer lab door locked and closed at all times (replace door with a wall).

Mr. Crump stated he feels the first thing to look at is the computer lab door, which probably should be shut and locked with entrance through the library.

Mr. Niemi stated he is concerned about how to send out a lockdown message if something happens at the front office.

Mr. Crump stated he will be meeting with the person next month who can assist us with installing the automatic 911 system.

Mr. Bertolino asked if we could get some cost estimates on some of these items.

SUPERINTENDENT REPORT

SUPERINTENDENT SCHEDULE – Mr. Crump stated will be attending the Day of Advocacy in Helena on March 19 where school administrators have the opportunity to meet with their local senators and representatives. He stated there is one education bill everyone in education is supporting that would increase funding if it passes.

STUDENT UPDATE – Mr. Crump stated our present student count is at 116.

ADJOURNMENT

Mr. Ropp adjourned the meeting at 8:02 p.m.

Board Chair

District Clerk

**MINUTES OF THE SPECIAL MEETING
OF THE BOARD OF TRUSTEES
ROBERTS SCHOOL DISTRICT NO. 5
FEBRUARY 26, 2013**

The special meeting of the Board of Trustees, Roberts School District No. 5, was called to order by Chair Frank Ropp at 6:05 p.m. on February 26, 2013, in the library at the Roberts School.

ATTENDANCE

Frank Ropp, Chair
Joel Bertolino, Vice Chair
Sarah DeVries
Tami Hoines
Rusty Niemi

Elliott Crump, Superintendent

GUESTS: Greg Lukasik

PLEDGE OF ALLEGIANCE

The meeting began with the Pledge of Allegiance.

SAFE ROUTES TO SCHOOL

Greg Lukasik of Great West Engineering addressed the Board regarding to Safe Routes to School PER for Roberts School District. Mr. Lukasik told the Board about grant opportunities for the project and then the Board asked for some additional items to be added to the report.

RECESS

Mr. Ropp called for a short recess at 6:50 p.m. and returned the meeting to regular session at 6:55 p.m.

SUPERINTENDENT EVALUATION

Mr. Ropp stated the next item to come before the Board is the evaluation of the superintendent and would be held in executive session as the privacy rights of the individual supersede the merits of public disclosure.

ADJOURNMENT

Mr. Ropp returned the meeting to regular session and called for adjournment at 9:10 p.m.

Board Chair

District Clerk