

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF TRUSTEES  
ROBERTS SCHOOL DISTRICT NO. 5  
OCTOBER 10, 2012**

The regular meeting of the Board of Trustees, Roberts School District No. 5, was called to order by Chair Frank Ropp at 6:00 p.m. on October 10, 2012, in the library at the Roberts School.

**ATTENDANCE**

Frank Ropp, Chair  
Joel Bertolino, Vice Chair  
Sarah DeVries  
Tami Hoines  
Rusty Niemi

Elliott Crump, Superintendent  
JaLayne Obert, District Clerk

GUESTS: Roly DeVries, Chris DeVries, Jeff Krook, PJ Bertolino, Marian VanderShraaf, Katie Bertolino, Mary Allen, Ward Braten, Abby Reed.

**PLEDGE OF ALLEGIANCE**

The meeting began with the Pledge of Allegiance.

**MINUTES**

Motion was made by Sarah DeVries, seconded by Joel Bertolino and carried unanimously to approve the minutes of the regular meeting September 11, 2012, as presented. (YES—Ropp, Bertolino, DeVries, Hoines, Niemi. NO—none).

**CLAIMS, SEQUENCE, AND VOIDED CHECKS**

Motion was made by Tami Hoines, seconded by Rusty Niemi and carried unanimously to approve the claims, sequence, and voided checks as presented for October, 2012. (YES—Ropp, Bertolino, DeVries, Hoines, Niemi. NO—none).

Mrs. Obert asked for approval to void the following outdated checks in the general fund and activities funds:

5968	Activities
6007	Activities
6213	Activities
6347	Activities
6476	Activities
37369	Transportation Fund

Mrs. Obert also asked for approval to add an account to the Activities Fund – Class of 2017.

Motion was made by Joel Bertolino, seconded by Rusty Niemi and carried unanimously to approve voiding the listed outdated checks in the Activities and Transportation funds and the addition of Class of 2017 to the Activities Fund. (YES—Ropp, Bertolino, DeVries, Hoines, Niemi. NO—none).

**HOBY PRESENTATION**

Katie Bertolino reported to the Board on her attendance at the HOBY conference this summer in Missoula (Hugh O'Brien Youth Leadership).

Mr. Crump stated the district reimburses students who have been approved to attend events such as HOBY after they attend and report back to the Board. He recommended the district reimburse Katie Bertolino for the fee to attend HOBY.

Motion was made by Tami Hoines, seconded by Rusty Niemi and carried unanimously to reimburse Katie Bertolino for the registration fee for HOBY. (YES—Ropp, Bertolino, DeVries, Hoines, Niemi. NO—none).

**TEACHER REPORTS**

Mary Allen and Abigail Reed gave teacher reports for the month.

Mrs. Allen stated the library is going to be busy pulling books and putting Lexile scores on them which identifies the reading level of each book. She added the students are also tested for reading level and can then easily find books that are level appropriate. She stated this is a big project but will be extremely helpful when completed.

Ms. Reed stated this is her first year at Roberts as the special education teacher and she has been busy getting familiar with the resources we are using to support our students. She stated she recently went to training on how to use the AIMS Web testing to track students' progress.

Mr. Ropp asked how many students Ms. Reed is working with. Ms. Reed stated she has 10 students.

## **PERSONNEL**

**SUBSTITUTE TEACHERS** – Mr. Crump recommended adding Shawnee Jenkins to the district substitute teacher list.

Motion was made by Sarah DeVries, seconded by Joel Bertolino and carried unanimously to approve adding Shawnee Jenkins to the list of substitute teachers. (YES—Ropp, Bertolino, DeVries, Hoines, Niemi. NO—none).

**COACHING RESIGNATION** – Mr. Crump recommended the Board accept Kyle Neibauer's resignation as high school boys' assistant basketball coach. He stated he hopes to bring a recommendation for a replacement to next month's meeting.

Motion was made by Joel Bertolino, seconded by Rusty Niemi and carried unanimously to accept Kyle Neibauer's resignation as assistant high school boys' basketball coach. (YES—Ropp, Bertolino, DeVries, Hoines, Niemi. NO—none).

## **NEW BUSINESS**

**FFA NATIONALS** – Mr. Crump stated last spring the Board listened to members of FFA talk about the possibility of attending the national convention for FFA. He stated there is one member of the club interested in attending that convention this month but the district has no protocol for sending students who haven't qualified to compete in an event. He added in order for a BPA member to attend a national convention at the club's expense, they must either be competing or have met the requirements for a Torch award.

Ward Braten, FFA advisor, stated FFA and BPA are somewhat different and it is more difficult to qualify for FFA nationals than it is to qualify for a Torch award. He stated other schools in our FFA district are sending students and going by bus. He stated the first bus is over capacity and they may also have to send another smaller bus but he has saved a couple spots for Roberts. He stated the cost estimate for attending is around \$750.

Mr. Bertolino asked if the money would come from the chapter or the individual attending.

Mr. Crump stated right now the FFA hasn't established any criteria for attending the national convention or assisting with the cost.

Mr. Braten stated the club met and decided it would contribute half the cost for a member attending the convention.

Mr. Crump asked what the district's liability would be if a student attended the convention without the advisor going.

Mr. Braten stated there will be both male and female district chaperones attending who would be willing to take on one more student.

Mr. Ropp stated in Joliet's application to attend nationals, the member has to have earned \$500 or participated in 10 hours of fundraising. He asked why our chapter doesn't have something like this in the bylaws.

Mr. Braten stated it just hasn't been added yet.

Miss Bertolino stated she participated in selling programs at the rodeo this summer as a fundraiser for the chapter.

Mr. Ropp stated if the chapter puts in \$375 for Miss Bertolino to attend the national convention, are her parents willing to contribute the other half. Miss Bertolino's parents stated they would provide the rest of the funding.

Motion was made by Rusty Niemi, seconded by Tami Hoines and carried unanimously to direct the Roberts FFA chapter to develop guidelines for FFA members to qualify to attend the national FFA convention and spell out what funding will be provided from the club. (YES—Ropp, Bertolino, DeVries, Hoines, Niemi. NO—none).

HEATING SYSTEM – Mr. Crump stated John from Conditioned Air came in to look at our heating system with Dan Nardinger. He stated we have two steam traps that need to be replaced and he has a bid for that for \$731.50, which he recommended the Board approve.

Motion was made by Joel Bertolino, seconded by Sarah DeVries and carried unanimously to approve the bid of \$731.50 from Conditioned Air to replace two steam traps. (YES—Ropp, Bertolino, DeVries, Hoines, Niemi. NO—none).

Mr. Crump stated he also talked with John about the heat in the library, gym, and new computer lab. He stated it is his opinion we are manipulating the system to the best of our ability and the other alternatives are to have Trane come in and reset the software or replace the system.

#### **BUS SECURITY**

Mr. Crump stated Board members expressed concerns with the bus barns not being locked. He stated he spoke with the drivers and found they have never been locked and it hasn't been an issue.

Mr. Ropp stated he spoke to our insurance company about the situation and their response is if the barns aren't locked and there is damage done to the busses, it is considered unauthorized entry rather than breaking and entering and it puts more of a burden on the school. He stated the insurance company would like to see the barns locked and keys removed from the busses. He stated the barns are also used for storage for other school items.

After discussion it was decided to get cost estimates on putting key pads on the bus barns and motion lights in the area.

#### **RECESS**

Mr. Ropp called for a recess at 8:10 p.m. and returned the meeting to regular session at 8:18 p.m.

#### **OLD BUSINESS**

MONTANA DEPARTMENT OF TRANSPORTATION LETTER – Mr. Crump stated he sent trustees a draft of the letter written to the Montana DOT concerning the highway project through Roberts and asked if there were any changes.

Mr. Ropp stated the only thing he would like to see mentioned is concern with the potential for growth on the west side resulting in more children crossing the highway in that area.

Mr. Crump stated he would add that to the letter and send it off.

#### **SUPERINTENDENT REPORT**

SUPERINTENDENT SCHEDULE – Mr. Crump stated he will be attending MCEL on October 17-19, 2012. He stated if trustees are interested in attending, they need to let him know by Friday.

PROGRAM UPDATE – Mr. Crump stated Mrs. Allen is going to start doing some Title I work with the second and third graders during first period.

Mr. Crump stated teachers receive lunch on the days they have hall duty and some have requested to receive that lunch on a day rather than when they are on duty. He stated he and Mrs. Langager are working on a plan to accommodate the request.

STUDENT UPDATE – Mr. Crump stated our student count is 108.

#### **ADJOURNMENT**

Mr. Ropp adjourned the meeting at 8:40 p.m.

---

Board Chair

---

District Clerk