

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
ROBERTS SCHOOL DISTRICT NO. 5
FEBRUARY 11, 2014**

The regular meeting of the Board of Trustees, Roberts School District No. 5, was called to order by Chair Sarah DeVries at 6:00 p.m. on February 11, 2014, in the library at the Roberts School.

ATTENDANCE

Sarah DeVries, Chair
Joel Bertolino, Vice Chair
Tami Hoines
Luke Holdbrook

Absent: Rusty Niemi

Elliott Crump, Superintendent
JaLayne Obert, Business Manager/District Clerk

GUESTS: Chris DeVries, Julie Jones, Mary Allen, Erika Binando, Ward Braten, Sheila Roberts

PLEDGE OF ALLEGIANCE

The meeting began with the Pledge of Allegiance.

MINUTES

Motion was made by Luke Holdbrook, seconded by Joel Bertolino and carried unanimously to approve the minutes of the regular meeting on January 14 and special meeting on January 28, 2014 as presented. (YES: DeVries, Bertolino, Hoines, Holdbrook. NO: none).

CLAIMS, SEQUENCE, AND VOIDED CHECKS

Motion was made by Joel Bertolino, seconded by Luke Holdbrook and carried unanimously to approve the claims, sequence, and voided checks for February, 2014 as presented. (YES: DeVries, Bertolino, Hoines, Holdbrook. NO: none).

TEACHER REPORTS

Sheila Roberts and Julie Jones gave the teacher reports for February.

Mrs. Roberts outlined the schedule for a typical day in the second grade classroom. She stated the students are working hard and advancing in all their studies.

Mrs. Roberts added she is striving to meet all the common core standards.

Mrs. Jones stated the band went on a field trip to Columbus to hear the Billings Symphony Orchestra and she feels it was inspirational for the students and many have played better since then. She added she is really proud of her 7th and 8th grade band.

Mrs. Jones stated she experienced some discipline problems last semester and had to make some adjustments but things are going much better this semester. She added she only has four high school students this semester.

Mrs. Jones stated some of her elementary students have sung the national anthem at the last few basketball games and have done an excellent job. She stated the music festival is coming up on April 1 and April 7 and the spring concert is on May 8.

PERSONNEL

RESIGNATION – Mr. Crump stated trustees received a letter of resignation from Mary Allen. He thanked Mrs. Allen for her many years of service to the district and the impact she has had on the lives of so many of her students. He recommended the Board accept the letter of resignation.

Mr. Bertolino stated he is sad to see Mrs. Allen retire but also offered his thanks to her.

Motion was made by Luke Holdbrook, seconded by Joel Bertolino and carried unanimously to accept the letter of resignation from Mary Allen, effective at the end of the school year. (YES: DeVries, Bertolino, Hoines, Holdbrook. NO: none).

COACHING POSITION – Mr. Crump recommended the Board hire John Payovich as assistant junior high boys' basketball coach at the stipend salary of \$850.00.

Motion was made by Joel Bertolino, seconded by Luke Holdbrook and carried unanimously to hire John Payovich as assistant junior high boys' basketball coach at a stipend salary of \$850.00. (YES—DeVries, Bertolino, Hoines, Holdbrook. NO—none).

NEW BUSINESS

RPPA/BOOSTER CLUB DISPLAY CASE – Mary Allen stated there is a need for a display case in the hallway outside the library to display not athletic achievement, but student achievement. She stated it could be built to have storage underneath for Booster Club items.

Erika Binando stated the case will be built in honor of Jim Allen.

Mrs. Allen stated Brandon Pratt has agreed to build the case and they have been checking on regulations and permits needed. She added they'll have it built as large as they can with the money they have.

Mr. Crump recommended the Board approve the addition of the display case to the school.

Motion was made by Joel Bertolino, seconded by Luke Holdbrook and carried unanimously to approve the addition of a display case for student achievement in the hallway by the library. (YES—DeVries, Bertolino, Hoines, Holdbrook. NO—none).

OPEN GYM – Mr. Crump stated Dan Kosel has requested permission to run open gym at the school on Tuesday and Thursday morning from about 5:30 a.m. to 7:15 a.m. He added he checked with our insurance agent and it would be allowable as long as all participants sign off on the Open Gym Liability Release Form.

Mr. Holdbrook asked if a schedule has been put together for when the gym might be open.

Mr. Crump stated before that can be done, the Board needs to approve the request.

Motion was made by Luke Holdbrook, seconded by Tami Hoines and carried unanimously to allow Dan Kosel to run open gym on Tuesday and Thursday mornings with all participants signing off on the liability release. (YES—DeVries, Bertolino, Hoines, Holdbrook. NO—none).

Mr. Crump stated he will also need to have the people who walk in the gym in the morning sign the release.

COOPERATIVE AGREEMENT -- Mr. Crump recommended the Board approve the following agreement with the special education cooperative regarding services for eligible 3-5 year olds:

"For the 2014-2015 school year, the Roberts School District will provide special education services to its eligible 3-5 year olds through its existing special education program. In making this

decision the district recognizes that participation in the Cooperative center-based special needs program is decided each February through board motion for each district.”

Motion was made by Joel Bertolino, seconded by Tami Hoines and carried unanimously to approve the following:

“For the 2014-2015 school year, the Roberts School District will provide special education services to its eligible 3-5 year olds through its existing special education program. In making this decision the district recognizes that participation in the Cooperative center-based special needs program is decided each February through board motion for each district.”

(YES—DeVries, Bertolino, Hoines, Holdbrook. NO—none).

DRIVERS EDUCATION – Mr. Crump stated Adam Ruhnke has expressed interest in getting his certification for teaching driver education. He stated if we do have a certified instructor on staff and offer a driver education program, he would expect the district to hire that individual.

OUT-OF-DISTRICT STUDENTS – Mr. Crump stated there has been a concern expressed by the staff about the process of allowing students from outside our district to attend school in Roberts and what happens when those students don’t perform at the level they need to be.

Mrs. Obert stated students from outside the district must apply to attend with a Student Agreement Form that is acted on by the Board on a yearly basis.

Mr. Bertolino stated the mechanism we need may then already be in place.

SUPERINTENDENT HIRING PROCESS – Ms. Hoines stated she, Luke Holdbrook and Stacie Nardinger met to work out a process for hiring a superintendent. The Board viewed a presentation from Joe Brott of the MTSBA on best practices for a superintendent search process. Ms. Hoines stated the majority of their conversation was on the first step of getting the job posted.

Mr. Holdbrook asked if Board members were in agreement with posting the salary as \$65,000 to \$70,000, depending on experience. The Board was in agreement with that salary range.

OLD BUSINESS

FOOTBALL CO-OP – Mr. Crump asked if there is anything more the Board wants him to do with the football co-op with Fromberg.

Ms. DeVries stated we shouldn’t need to do anything until we hear from them.

HOME SCHOOL PARTICIPATION—Mr. Crump stated he district received a request for a home-school student to participate in our junior high track program. He recommended the Board approve home-school participation at a rate of \$50 per child per sport per season and all non-school participants complete the “Non District Student Release” form.

Motion was made by Tami Hoines, seconded by Luke Holdbrook and carried unanimously to approve participation in our junior high sports program for home-schooled students with a payment of \$50 per child per sport per season and completion of the “Non District Student Release form until May 30, 2015, after which time the matter will again be reviewed. (YES—DeVries, Bertolino, Hoines, Holdbrook. NO—none).

SUPERINTENDENT REPORT

SUPERINTENDENT SCHEDULE – Mr. Crump stated he is scheduled to attend another meeting on the new teacher evaluation system in Great Falls on February 28 and asked if the Board wants him to continue with that project since he won’t be here next year.

Mr. Bertolino stated if there is no negative impact on the district if he doesn't attend, he wouldn't need to go. Mr. Crump stated he feels the district will be fine if he doesn't attend.

PROGRAM UPDATE – Mr. Crump stated BPA will be attending the state convention in Billings in March and asked approval for the lodging for them at the district's expense. He stated the location is less than 50 miles from Roberts but the club feels it is important to stay at the site for the duration of the convention, as has been done in past years.

Motion was made by Luke Holdbrook, seconded by Tami Hoines and carried unanimously to pay lodging expenses for the BPA state convention in Billings. (YES—DeVries, Bertolino, Hoines, Holdbrook. NO—none)

STUDENT UPDATE—Mr. Crump stated as of today, we have 113 students.

ADJOURNMENT

Ms. DeVries adjourned the meeting at 8:10 p.m.

Board Chair

District Clerk