

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
ROBERTS SCHOOL DISTRICT NO. 5
AUGUST 11, 2021**

The regular meeting of the Board of Trustees of Roberts School District No. 5, Roberts, Montana was called to order by Chair Joel Bertolino at 6:03 p.m. on August 11, 2021 in the library at the Roberts School.

ATTENDANCE

Joel Bertolino, Chair
Michelle Swansborough, Vice Chair
Tyler Allen (via teleconferencing at 6:30 p.m.)
Sam Langager

Absent: Brandon Crane

Alex Ator, Superintendent
JaLayne Obert, Business Manager/Clerk

GUESTS: John Holdbrook, Sanford Langager, Kelley Guasp

PLEDGE OF ALLEGIANCE

The meeting began with the Pledge of Allegiance.

MINUTES

Motion was made by Michelle Swansborough, seconded by Sam Langager and carried unanimously to approve the minutes of the July 21, 2021 regular meeting as presented. (YES—Bertolino, Swansborough, Langager. NO—none).

WARRANTS

Warrants were not available at this time.

PUBLIC COMMENT

John Holdbrook expressed concern with the possibility of a marijuana dispensary being opened so close to the school at the Y-Stop.

Mr. Ator stated he has tried to contact both the County Attorney's office and the Sheriff's office but has not heard back from either but will keep trying.

Sanford Langager stated the owner's intent is to split the property to have both a convenience store and a marijuana dispensary. He asked if that happens, would students be allowed to go to the convenience store during the school day.

Joel Bertolino stated the district would seek legal advice before doing anything.

John Holdbrook stated he appreciates that the district is pursuing the issue.

RECESS

Mr. Bertolino called for a recess at 6:10 p.m. for a facility walkthrough and returned the meeting to regular session at 6:25 p.m.

STAFFING

MUSIC POSITION – Mr. Ator stated the music position is still vacant.

NEW BUSINESS

OUT OF DISTRICT STUDENTS – Mr. Ator presented the list of out of district students we are required to report to the County Superintendent.

2021-2022 BUDGET REPORT – Mrs. Obert presented the 2021-2022 budget report with the following budget totals for the 2021-2022 school year:

General Fund	\$1,228,033.25
Transportation Fund	\$ 110,127.00
Bus Depreciation Fund	\$ 139,018.92
Tuition Fund	\$ 23,801.52
Retirement Fund	\$ 173,288.00
Adult Education	\$ 19,225.62
Technology Fund	\$ 36,790.81
Flexibility	\$ 416.68
Building Reserve Fund	\$ 201,948.10

Motion was made by Michelle Swansborough, seconded by Sam Langager and carried unanimously to approve the 2021-2022 budgets as presented. (YES—Bertolino, Swansborough, Langager. NO—none).

2020-2021 TRUSTEES FINANCIAL SUMMARY – Mrs. Obert presented the 2020-2021 Trustees Financial Summary for approval.

Motion was made by Michelle Swansborough, seconded by Sam Langager and carried unanimously to approve the 2020-2021 Trustees Financial Summary as presented. (YES—Bertolino, Swansborough, Langager. NO—none).

2021-2022 STUDENT HANDBOOK – Mr. Ator asked for approval of the 2021-2022 Student Handbook, stating there are only minor changes, mainly names and dates.

Motion was made by Michelle Swansborough, seconded by Sam Langager and carried unanimously to approve the 2021-2022 Student Handbook as presented. (YES—Bertolino, Swansborough, Langager. NO—none).

2021-2022 STAFF HANDBOOK – Mr. Ator asked for approval of the 2021-2022 Staff Handbook, stating there are only minor changes, mainly name and dates.

Motion was made by Michelle Swansborough, seconded by Sam Langager and carried unanimously to approve the 2021-2022 Staff Handbook as presented. (YES—Bertolino, Swansborough, Langager. NO—none).

(Tyler Allen joined the meeting by telephone at 6:30 p.m.)

STAFF SUMMER BONUSES – Mr. Ator state Peter Wisniewski, Darryl Grove, and Jim Burows worked hard on the bathroom project this summer, most times at jobs not considered regular maintenance duties. He stated he would like to pay each a summer bonus, \$2500 for

Mr. Wisniewski and Mr. Grove and \$1250 for Mr. Burows as he works part-time. He added this expenditure would come from the General Fund budget.

Motion was made by Tyler Allen, seconded by Michelle Swansborough and carried unanimously to approve bonuses of \$2500 for Peter Wisniewski and Darryl Grove and \$1250 for Jim Burows in appreciation of their hard work over the summer. (YES—Bertolino, Swansborough, Allen, Langager. NO—none).

OLD BUSINESS

PROCUREMENT CARDS – Mr. Ator stated we will begin testing the procurement cards on some grant purchases.

CONSIDERATION OF SABBATICAL – Mr. Ator stated those discussing this subject have not met yet.

SUPERINTENDENT REPORT

LITERACY REPORT – Jackie Ronning reported summer school was successful and many of the staff took advantage of curriculum days to work on their own programs. She added upcoming professional development includes a workshop on phonics in Fromberg this week and the Big Sky Literacy Summit on September 10-11.

Mrs. Ronning stated one of our grant goals, an after school program, is on the agenda to tackle this fall.

Mrs. Ronning stated Kelly Songstad, the newly hired head cook, is working as a custodian this summer and has worked very hard and done an excellent job.

ACTIVITY REPORT – Mr. Ator stated the only thing to report for activities is sports practices begin on August 13, 2021.

NEXT MEETING – Mr. Ator stated meeting dates for the next few months are September 15, October 19, November 17, and December 15.

ADJOURNMENT

Mr. Bertolino called for adjournment at 6:55 p.m.

Board Chair

District Clerk

**MINUTES OF THE SPECIAL MEETING
OF THE BOARD OF TRUSTEES
ROBERTS SCHOOL DISTRICT NO. 5
AUGUST 18, 2021**

The special meeting of the Board of Trustees of Roberts School District No. 5, Roberts, Montana was called to order by Trustee Tyler Allen at 12:04 p.m. on August 18, 2021 in the library at the Roberts School.

ATTENDANCE

Tyler Allen
Brandon Crane
Sam Langager

Absent: Joel Bertolino, Chair
Michelle Swansborough, Vice Chair

Alex Ator, Superintendent
JaLayne Obert, Business Manager/Clerk

PLEDGE OF ALLEGIANCE

The meeting began with the Pledge of Allegiance.

REVIEW AND APPROVAL OF CLAIMS, SEQUENCE, AND VOIDED CHECKS

Motion was made by Brandon Crane, seconded by Sam Langager and carried unanimously to approve warrants 47350-47400 as presented for August. (YES—Allen, Crane, Langager. NO—none).

NEW BUSINESS

MEMORANDUM OF UNDERSTANDING WITH TRANSFORMATION READING GROUP – Mr. Ator reported Craig Busher is our new educational consultant for the Literacy Grant. He stated we contract with the Transformational Reading Group for consultant services and the MOU with them needs Board approval.

Mr. Ator stated the MOU needs to be amended to reflect that the correct number of consultant visits is eight (8).

Motion was made by Sam Langager, seconded by Brandon Crane and carried unanimously to approve the MOU with the Transformational Reading Group as amended by the superintendent. (YES—Allen, Crane, Langager. NO—none).

ADJOURNMENT

Mr. Allen adjourned the meeting at 12:09 p.m.

Board Chair

District Clerk