

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
ROBERTS SCHOOL DISTRICT NO. 5
JULY 19, 2022**

The regular meeting of the Board of Trustees of Roberts School District No. 5, Roberts, Montana was called to order by Chair Michelle Swansborough at 6:00 p.m. on July 19, 2022 in the library at the Roberts School.

ATTENDANCE

Michelle Swansborough, Chair
Brandon Crane, Vice Chair
Joel Bertolino
Sam Langager

Absent: Tyler Allen

Alex Ator, Superintendent
JaLayne Obert, Business Manager/Clerk

GUESTS: Sanford Langager, Sarah Shoopman, Jackie Ronning, Kelley Guasp

PLEDGE OF ALLEGIANCE

The meeting began with the Pledge of Allegiance.

LITERACY REPORT

Jackie Ronning reported the following for Literacy:

1. MTSS Summer Conference in Bozeman was well attended and was a wonderful opportunity for team building.
2. Summer School is running and the attendees are having fun. They had the opportunity to go to Tippet Rise for an event.
3. Staff members are working on curriculum.
4. Four people will be attending training in Helena and thirteen will be going to Big Sky.
5. There are no new curriculum adoptions this year.

ACTIVITIES REPORT

Sarah Shoopman reported the following for activities:

1. We were able to get the camera so the scoreboard will be seen when games are on the National Federation site.
2. Next year's state track meet will be in Laurel.
3. Parent meeting for volleyball and cross country is scheduled for August 11 and practice for those sports begins on August 12.

MINUTES

Motion was made by Joel Bertolino, seconded by Sam Langager and carried unanimously to approve the minutes of the June 27, 2022 special meeting. (YES—Swansborough, Crane, Bertolino, Langager. NO—none).

WARRANTS

Motion was made by Brandon Crane, seconded by Joel Bertolino and carried unanimously to approve warrants 48408-48522 as written. (YES— Swansborough, Crane, Bertolino, Langager. NO—none).

STAFFING

RATIFICATION OF CONTRACTS – Mr. Ator all contracts have been signed and returned and recommended ratification of all contracts

Motion was made by Sam Langager, seconded by Joel Bertolino and carried unanimously to approve ratification of all contracts. (YES—Swansborough, Crane, Bertolino, Langager. NO—none).

ART CLASS – Mr. Ator stated we will be offering an art class to junior high students this year so he would like to discontinue advertising for the music position and advertise for the part-time art position. He stated the Carbon County Arts Guild will probably be picking up that position in the second semester.

NEW BUSINESS

AUDIT REPORT – Mrs. Obert stated there were two findings in the audit report and both have been addressed.

MOU WITH TRANSFORMATIONAL READING GROUP – Mr. Ator stated it is a requirement of the Literacy Grant that we contract with educational consultants and the Memorandum of Understanding with the Transformational Reading Group is to provide those consultants, which this year will include a new consultant on behavioral issues. He added the cost is around \$80,000 and is paid by the grant.

Motion was made by Joel Bertolino, seconded by Brandon Crane and carried unanimously to approve the MOU with the Transformational Reading Group. (YES – Swansborough, Crane, Bertolino, Langager. NO—none).

ASSESSMENT DEVICES – Mr. Ator stated we would like to order 30 chrome books for assessment through the Literacy Grant for \$12,360.

Motion was made by Brandon Crane, seconded by Sam Langager and carried unanimously to approve purchase of assessment devices from the Literacy Grant for \$12,360. (YES— Swansborough, Crane, Bertolino, Langager. NO—none).

BUS ROUTES – Mr. Ator stated there have been no changes in the bus routes and recommended approval of the routes and list of out of district students.

Motion was made by Brandon Crane, seconded by Joel Bertolino and carried unanimously to approve the bus routes as presented for the 2022-2023 school year. (YES—Swansborough, Crane, Bertolino, Langager. NO—none).

Motion was made by Joel Bertolino, seconded by Brandon Crane and carried unanimously to approve the list of out of district students for the 2022-2023 school year. (YES—Swansborough, Crane, Bertolinol, Langager. NO—none).

Mr. Ator stated the County Transportation meeting is scheduled for August 2, 2022 and asked which trustees could attend. Joel Bertolino and Sam Langager stated they could attend.

ACTIVITIES NEGOTIATIONS – Mr. Ator stated Brandon Crane and Sam Langager met with Darryl Grove and Sarah Shoopman on negotiations for activities and are recommending the following:

1. 10% raise to all activity stipends and game personnel.
2. Moving BPA and FFA to be in line with new rate the same as an assistant high school coach.
3. Increasing activity driver rate to \$15 per hour.
4. Adding longevity to all head coaches, not just high school head coaches.
5. Adding longevity to BPA and FFA advisors.
6. 10% increase and longevity for the facility director position.

Mrs. Obert stated the facility director position doesn't belong with activities and should be dealt with separately.

Motion was made by Sam Langager, seconded by Brandon Crane and carried unanimously to approve items one through five of the activities negotiations. (YES—Swansborough, Crane, Bertolino, Langager. NO—none).

Motion was made by Sam Langager, seconded by Brandon Crane and carried unanimously to approve a 10% increase in salary and granting of longevity for the facilities director position. (YES—Swansborough, Crane, Bertolino, Langager. NO—none).

OLD BUSINESS

CLERK EVALUATION – Executive session at end of meeting.

POLICY UPDATES AND REVIEW

Mr. Ator presented review of policies in the 1000 and 2000 series and recommended approval of the following policies for final reading:

- 1113 Vacancies
- 1332 Authorization of Signatures
- 1401 Records Available to Public
- 1511 Code of Ethics for School Board Members
- 1512 Relationships Defined and Charts
- 1520 Board/Staff Communications
- 1531 Trustee Expenses
- 2050 Student Instruction
- 2150 Suicide Awareness and Prevention
- 2158 Family Engagement
- 2163 Traffic Education
- 2166 Gifted Program
- 2170 Digital Academy
- 2171 Significant Writing Program
- 2240 Summer School
- 2334 Release Time for Religious Interactions
- 2410 High School Graduation Requirements
- 3110 Entrance, Placement, and Transfer

- 3121 Enrollment and Attendance Records
- 7220 Financial Management
- 8100 Transportation

Motion was made by Brandon Crane, seconded by Joel Bertolino and carried unanimously to approve the above listed policies on final reading. (YES—Swansborough, Crane, Bertolino, Langager. NO—none.

Mr. Ator presented updates of the current 3000 policy series and recommended approval.

Motion was made by Joel Bertolino, seconded by Brandon Crane and carried unanimously to approve the updates of the 3000 policy series as presented. (YES—Swansborough, Crane, Bertolino, Langager. NO—none.)

Mr. Ator presented the following policies for approval on first reading:

- 3100 Student Enrollment, Exceptional Circumstance Meriting Waiver of Age Requirements for Pupils
- 3123 Attendance Policy Procedure-Truancy
- 3231 Searches and Seizure
- 3300 Suspension and Expulsion – Corrective Actions and Punishment
- 3330 Use of Alcohol-Sensor Devices
- 3340 Extra and Co-Curricular Alcohol, Drug, and Tobacco Use
- 3417 Communicable Diseases
- 3431 Emergency Treatment

Michelle Swansborough stated in Policy 3300, we should add a consent form that states denial is an assumption of guilt.

Motion was made by Joel Bertolino, seconded by Sam Langager and carried unanimously to approve the above listed policies on first reading. (YES—Swansborough, Crane, Bertolino, Langager. NO—none.)

Mr. Ator asked if we need to have a work session of parents and teachers to work on Policy 3330, Use of Alcohol-sensor Devices. He also asked if the board would like to see policies an entire series at a time or three or four policies at a time.

Brandon Crane stated he would prefer to see the policies in smaller chunks.

SUPERINTENDENT REPORT

MEETING DATES

Mr. Ator stated the August meeting will be held on August 15 to meet the deadline for submission of the Trustees Financial Report and Budget Report.

FACILITIES/PROJECTS UPDATE – Mr. Ator stated the remodel of Mrs. Ronning’s office is almost complete, the cafeteria has been painted and will soon have new flooring, and work is continuing on the bathroom.

EXECUTIVE SESSION

CLERK EVALUATION – Michelle Swansborough called for an executive session at 7:32 p.m. stating the next item of business concerns an individual and it is her determination that the

privacy rights of the individual supersede the merits of public disclosure. She returned the meeting to regular session at 7:31 p.m.

ADJOURNMENT

Michelle Swansborough called for adjournment at 7:32 p.m.

Board Chair

District Clerk