

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
ROBERTS SCHOOL DISTRICT NO. 5
JUNE 15, 2020**

The regular meeting of the Board of Trustees of Roberts School District No. 5, Roberts, Montana was called to order by Chair Sarah DeVries at 6:00 p.m. on June 15, 2020 in the library of the Roberts School.

ATTENDANCE

Sarah DeVries, Chair
Joel Bertolino, Vice Chair
Tyler Allen
Brandon Crane
Michelle Swansborough

Alex Ator, Superintendent
JaLayne Obert, Business Manager/Clerk

GUESTS: Caitlin Hall, Lindsay Thompson, Sarah Shoopman, Mary Hyvonen (all via teleconferencing)

PLEDGE OF ALLEGIANCE

The meeting began with the Pledge of Allegiance.

MINUTES

Motion was made by Joel Bertolino, seconded by Tyler Allen and carried unanimously to approve the minutes of the special meeting May 4, 2020, regular meeting May 20, 2020, and special meeting June 4, 2020 as presented. (YES—DeVries, Bertolino, Allen, Crane, Swansborough. NO—none).

WARRANTS

Motion was made by Tyler Allen, seconded by Michelle Swansborough and carried unanimously to approve warrants 46109 through 46303 as presented. (YES—DeVries, Bertolino, Allen, Crane, Swansborough. NO—none).

Tyler Allen asked that we look at obtaining a higher limit on the credit cards so staff doesn't have to use their personal cards to cover year-end expenses.

STAFFING

RESIGNATIONS -- Mr. Ator recommended the Board accept the resignation of Jackie Ronning as junior high volleyball coach.

Motion was made by Michelle Swansborough, seconded by Brandon Crane and carried unanimously to accept the resignation of Jackie Ronning as junior high volleyball coach. (YES—DeVries, Bertolino, Allen, Crane, Swansborough. NO—none).

RATIFICATION OF CERTIFIED CONTRACTS – Mr. Ator recommended ratification of all certified contracts offered last month.

Motion was made by Joel Bertolino, seconded by Michelle Swansborough and carried unanimously to ratify the certified contracts offered last month. (YES—DeVries, Bertolino, Allen, Crane, Swansborough. NO—none).

Mr. Ator asked that classified and administrative contracts be moved until later on the agenda.

NEW HIRES – Mr. Ator recommended the hiring of Salina Koerper for the music teaching position at $\frac{3}{4}$ time, Step 8, Lane 3.

Motion was made by Michelle Swansborough, seconded by Tyler Allen and carried unanimously to hire Salina Koerper for the music teaching position at $\frac{3}{4}$ time, Step 8, Lane 3. (YES—DeVries, Bertolino, Allen, Crane, Swansborough. NO—none).

Mr. Ator recommended hiring Sam McCrone for the PE teaching position at Step 21, Lane 2.

Motion was made by Michelle Swansborough, seconded by Tyler Allen and carried unanimously to hire Sam McCrone for the PE teaching position at Step 21, Lane 3. (YES—DeVries, Bertolino, Allen, Crane, Swansborough. NO—none).

NEW BUSINESS

SPRING ORDERS – Mr. Ator presented his list of recommendations for final expenditures from the General Fund. He added expenditures from the Building Reserve Fund include funding to automate the chemical for the boiler and flooring install from Aladdin Flooring. He stated he would like to look at options for the heaters for the boiler and is not asking approval of that \$19,320 at this time.

Motion was made by Joel Bertolino, seconded by Brandon Crane and carried unanimously to approve the year-end expenditures as recommended by the superintendent. (YES—DeVries, Bertolino, Allen, Crane, Swansborough. NO—none).

ADMINISTRATIVE NEGOTIATIONS – Sarah DeVries reported negotiations with the administrative staff, Business Manager/Clerk and Executive Assistant, resulted in a salary increase of 3.5% for the next two years.

Motion was made by Joel Bertolino, seconded by Brandon Crane and carried unanimously to approve a 3.5% salary increase for the Business Manager/Clerk and Executive Assistant for the next two years. (YES—DeVries, Bertolino, Allen, Crane, Swansborough. NO—none).

ACTIVITY CONTRACTS – Mr. Ator stated activity contracts will be dealt with later in the month to allow time to advertise the nepotism issue for Melissa Bertolino and Tessie Kosel.

LEVY AND EMERGENCY STATUS – Mr. Ator stated he and Mrs. Obert are recommending that at this time we pull the levy over concerns with running an election during the pandemic.

Motion was made by Tyler Allen, seconded by Michelle Swansborough and carried unanimously to not run the levy election scheduled for July 7, 2020. (YES—DeVries, Bertolino, Allen, Crane, Swansborough. NO—none).

OLD BUSINESS

CLASSIFIED NEGOTIATIONS – Joel Bertolino stated the agreement reached with the classified staff is for a 3.5% salary increase for the next two years for all classified staff.

Motion was made by Joel Bertolino, seconded by Michelle Swansborough and carried unanimously to approve the agreement with the classified staff for a 3.5% salary increase for the next two years. (YES—DeVries, Bertolino, Allen, Crane, Swansborough. NO—none).

Mr. Ator stated because we are still looking to fill a full-time custodial position, he is considering giving James Burows a sixty-day contract at the new rate to see if the position is filled.

Motion was made by Brandon Crane, seconded by Joel Bertolino and carried unanimously to give James Burows a sixty-day contract at the new rate in hopes of filling a full-time position. (YES—DeVries, Bertolino, Allen, Crane, Swansborough. NO—none).

POLICY UPDATES & REVIEW – Mr. Ator asked for approval of the policies related to COVID-19 on third and final reading.

Motion was made by Michelle Swansborough, seconded by Brandon Crane and carried unanimously to approve the policies related to COVID-19 on third and final reading. (YES—DeVries, Bertolino, Allen, Crane, Swansborough. NO—none).

SUPERINTENDENT REPORT

LITERACY UPDATE – Mr. Ator stated staff participated in professional development presented by Stacy Nation, a licensed clinical social worker who works with children with high needs focused on trauma. He added it will soon be public news that we were awarded the next generation of the literacy grant totaling just short of a million dollars or \$250,000 per year for four years.

SUPERINTENDENT SCHEDULE – Mr. Ator stated he will be taking off on July 6 and 7 and the week of August 3-6.

ADJOURNMENT

Ms. DeVries called for adjournment at 6:55 p.m.

Board Chair

District Clerk