

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
ROBERTS SCHOOL DISTRICT NO. 5
APRIL 17, 2019**

The regular meeting of the Board of Trustees, Roberts School District No. 5, was called to order by Sarah DeVries at 6:02 p.m. on April 17, 2019, in the cafeteria at the Roberts School.

ATTENDANCE

Sarah DeVries, Chair
Joel Bertolino, Vice Chair
Mariah Holdbrook
Michelle Swansborough

Absent: Tyler Allen

Alex Ator, Superintendent

GUESTS: Misty Pitts, Lindsay Thompson, Peter Wisniewski

PLEDGE OF ALLEGIANCE

The meeting began with the Pledge of Allegiance.

MINUTES

Motion was made by Mariah Holdbrook, seconded by Michelle Swansborough and carried unanimously to approve the minutes of the March 20, 2019 meeting as presented. (YES -- DeVries, Bertolino, Holdbrook, Swansborough. No—none).

CLAIMS, SEQUENCE, AND VOIDED CHECKS

Motion was made by Joel Bertolino, seconded by Mariah Holdbrook and carried unanimously to approve warrants 44935 through 44941 and 44949 through 45048 (44942 through 44948 voided due to printer error) for April, 2019 as presented. (YES—DeVries, Bertolino, Holdbrook, Swansborough. NO—none).

PUBLIC COMMENT

Misty Pitts presented on the seniors' behalf of changing senior trip chaperones from Mr. Sigl to Mr. Milligan and his wife Chelsea Milligan.

TEACHER REPORTS

Misty Pitts, Lindsay Thompson, and Peter Wisniewski gave teacher reports for the month.

Mr. Wisniewski thanked the board for taking a chance on him with special education and expressed excitement of being part of the district in both educational and facility areas. He discussed the value of being part of the special education cooperative and the resources it provides.

Mrs. Thompson reported she is excited about implementing the new language arts curriculum for the remainder of this year. She stated it is challenging but the students love it and are utilizing the vocabulary in day to day areas.

Mrs. Thompson reported she had the opportunity to attend the reading conference put on through the literacy grant this spring and really enjoyed it.

Mrs. Pitts discussed her progress with the library program, of which she is about halfway through. She shared some of the lessons and units she is using which are outside the typical scope of

library and more into the media area. She also discussed the trials and tribulations of covering the Montana Digital Academy classes.

PERSONNEL

ADDITIONS TO SUB LIST –Mr. Ator recommended Elizabeth Erfle and Rylee Perkins be added to the substitute teacher list.

Motion was made by Mariah Holdbrook, seconded by Michelle Swansborough and carried unanimously to add Elizabeth Erfle to the substitute teacher list. (YES—DeVries, Bertolino, Holdbrook, Swansborough. NO—none).

Motion was made by Michelle Swansborough, seconded by Joel Bertolino and carried to add Rylee Perkins to the substitute teacher list. (YES—DeVries, Bertolino, Swansborough. NO—none. Abstained – Holdbrook (conflict of interest))

RESIGNATIONS – Mr. Ator stated he received letters of resignation from Joanne Stark as head cook and Lindy Allen as assistant junior high volleyball coach and recommended they be accepted.

Motion was made by Mariah Holdbrook, seconded by Joel Bertolino and carried unanimously to accept the letter of resignation from Joanne Stark as head cook and to thank her for her years of service. (YES—DeVries, Bertolino, Holdbrook, Swansborough. NO—none).

Motion was made by Joel Bertolino, seconded by Marian Holdbrook and carried unanimously to accept the letter of resignation from Lindy Allen as assistant junior high volleyball coach and to thank her for her service. (YES—DeVries, Bertolino, Holdbrook, Swansborough. NO—none).

NEW HIRES – Mr. Ator recommended offering contracts for the 2019-2020 school year to the following:

Jesse Hall for 7-12 Social Studies at Lane 5, Step 5

Motion was made by Joel Bertolino, seconded by Mariah Holdbrook and carried unanimously to offer a contract to Jesse Hall for 7-12 Social Studies for the 2019-2020 school year at Lane 5, Step 5. (YES—DeVries, Bertolino, Holdbrook, Swansborough. NO—none).

Caitlin Hall for upper elementary position to be determined at Lane 5, Step 5

Motion was made by Michelle Swansborough, seconded by Mariah Holdbrook and carried unanimously to offer a contract to Caitlin Hall for an upper elementary position to be determined for the 2019-2020 school year at Lane 5, Step 5. (YES—DeVries, Bertolino, Holdbrook, Swansborough. NO—none).

Mark Aamot for Physical Education and Health at Lane 1, Step 0

Motion was made by Mariah Holdbrook, seconded by Joel Bertolino and carried unanimously to offer a contract to Mark Aamot for Physical Education and Health for the 2019-2020 school year at Lane 1, Step 0. (YES—DeVries, Bertolino, Holdbrook, Swansborough. NO—none).

Rebecca Wetsch for 7-12 Mathematics at Lane1, Step 0

Motion was made by Mariah Holdbrook, seconded by Joel Bertolino and carried unanimously to offer a contract to Rebecca Wetsch for 7-12 Mathematics for the 2019-2020 school year at Lane 1, Step 0. (YES—DeVries, Bertolino, Holdbrook, Swansborough. NO—none).

Drivers Education – No recommendation

RENEWAL OF CONTRACTS – Mr. Ator recommended offering contracts for the 2019-2020 school year to the following tenured certified staff:

Brian Frank, Julie Jones, Jackie Ronning

Motion was made by Joel Bertolino, seconded by Mariah Holdbrook and carried unanimously to offer contracts for the 2019-2020 school year to Brian Frank, Julie Jones, and Jackie Ronning. (YES—DeVries, Bertolino, Holdbrook, Swansborough. NO—none).

Mr. Ator recommended offering contracts for the 2019-2020 school year to the following certified staff which will also grant them tenure:

Ashley McCoy, Jon Milligan, William Harvison

Motion was made by Mariah Holdbrook, seconded by Joel Bertolino and carried unanimously to offer contracts for the 2019-2020 school year to Ashley McCoy, Jon Milligan, and William Harvison which will also grant them tenure. (YES—DeVries, Bertolino, Holdbrook, Swansborough. NO—none).

Mr. Ator recommended offering contracts for the 2019-2020 school year to the following non-tenured staff:

Misty Pitts, Lindsay Thompson, Peter Wisniewski, Susan Fischer, Brianna Payne, Sarah Shoopman, Raina Wedeward.

Motion was made by Mariah Holdbrook, seconded by Joel Bertolino and carried unanimously to offer contracts for the 2019-2020 school year to non-tenured staff Misty Pitts, Lindsay Thompson, Peter Wisniewski, Susan Fischer, Brianna Payne, Sarah Shoopman, and Raina Wedeward. (YES—DeVries, Bertolino, Holdbrook, Swansborough. NO—none).

Mr. Ator recommended offering contracts for the 2019-2020 school year to classified staff Robert DeVries, Jeff Krook, Nicole Joyce, Mary Hyvonen, Lynette Borgan, Erin Koch, Candy Harvison, Suzanne Eder, and Jim Burows as listed in the agenda material.

Motion was made by Joel Bertolino, seconded by Mariah Holdbrook and carried unanimously to offer contracts for the 2019-2020 school year to classified staff Robert DeVries, Jeff Krook, Nicole Joyce, Mary Hyvonen, Lynette Borgan, Erin Koch, Candy Harvison, Suzanne Eder, and Jim Burows as listed in the agenda material. (YES—DeVries, Bertolino, Holdbrook, Swansborough. NO—none).

Mr. Ator recommended Mary Hyvonen be transferred from custodian to head cook at a rate of \$13.00 per hour.

Motion was made by Mariah Holdbrook, seconded by Joel Bertolino and carried unanimously to approve transferring Mary Hyvonen from custodian to head cook at a rate of \$13.00 per hour. (YES—DeVries, Bertolino, Holdbrook, Swansborough. NO—none).

Mr. Ator recommended offering contracts for the 2019-2020 school year to the administrative staff Nancy Langager and JaLayne Obert.

Motion was made by Michelle Swansborough, seconded by Mariah Holdbrook and carried unanimously to offer contracts for the 2019-2020 school year to administrative staff Nancy Langager and JaLayne Obert. (YES—DeVries, Bertolino, Holdbrook, Swansborough. NO—none).

SUMMER STAFFING – Mr. Ator recommended hiring Brianna Payne and Erin Koch for summer school for up to 15 hours per week at a rate of \$30/hour.

Motion was made by Michelle Swansborough, seconded by Mariah Holdbrook and carried unanimously to hire Brianna Payne and Erin Koch for summer school for to 15 hours per week at \$30/hour. (YES—DeVries, Bertolino, Holdbrook, Swansborough. NO—none).

SUMMER GROUNDS MAINTENANCE -- Mr. Ator recommended hiring Erin Koch for 15 hours per week for summer maintenance at her current hourly rate.

Motion was made by Mariah Holdbrook, seconded by Joel Bertolino and carried unanimously to hire Erin Koch for 15 hours per week for summer maintenance at her current hourly rate.

NEW BUSINESS

CLERK EVALUATION – The evaluation of the Business Manager/District Clerk was tabled until the May meeting.

ELECTION CANCELLATION – Mr. Ator reported the trustee election scheduled for May 7, 2019 was cancelled as the number of applications filed equaled the number of open positions and no levies were being run. He stated the applicant, Michelle Swansborough, will be elected by acclamation at the May meeting.

SUMMER MTSS INSTITUTE – BOZEMAN – Mr. Ator stated ten staff members are planning on attending the MTSS Institute (formerly MBI) in Bozeman in June.

SUMMER LITERACY INSTITUTE – LIVINGSTON – Mr. Ator stated there are currently six staff members registered for the Summer Literacy Institute in Livingston in July.

HEALTH INSURANCE RENEWAL – Mr. Ator recommended extending our contract with the Joint Powers Trust for health insurance and accept option 1 of their bid.

Motion was made by Mariah Holdbrook, seconded by Joel Bertolino and carried unanimously to accept option 1 of the bid from Joint Powers Trust for health insurance. (YES—DeVries, Bertolino, Holdbrook, Swansborough. NO—none).

SUPERINTENDENT NEGOTIATIONS – Motion was made by Joel Bertolino, seconded by Mariah Holdbrook and carried unanimously to approve contracts for the superintendent for the 2020-2021 and 2021-2022 school years and the PHD addendum. (YES—DeVries, Bertolino, Holdbrook, Swansborough. NO—none).

BUS MAINTENANCE RATE INCREASE – Mr. Ator stated Roly DeVries is asking for an increase in his shop rate for bus maintenance for the 2019-2020 school year from \$30 per hour to \$50 per hour and recommended the request be approved.

Motion was made by Michelle Swansborough, seconded by Mariah Holdbrook and carried unanimously to increase the shop rate for bus maintenance from \$30 per hour to \$50 per hour for the 2019-2020 school year. (YES—DeVries, Bertolino, Holdbrook, Swansborough. NO—none).

OLD BUSINESS

SEPTIC SYSTEM FOR OLD GYM UPDATE – Mr. Ator reported the pipe for the septic system is no longer frozen and the sewage ejector will be replaced next week.

SUPERINTENDENT REPORT

LITERACY UPDATE – Mr. Ator reported students will be taking SBAC and Map tests next week. He stated the new English Language Arts curriculum for K-5 has been ordered and should be here any day. He added we are really focusing on summer professional development with the major institutes staff are planning to attend.

SUPERINTENDENT SCHEDULE – Mr. Ator reviewed his schedule through the month of June.

ADJOURNMENT

Ms. DeVries called for adjournment at 8:01 p.m..

Board Chair

District Clerk