

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
ROBERTS SCHOOL DISTRICT NO. 5
AUGUST 14, 2023**

The regular meeting of the Board of Trustees of Roberts School District No. 5, Roberts, Montana was called to order by Chair Michelle Swansborough at 6:00 p.m. on August 14, 2023 in the library at the Roberts School.

ATTENDANCE

Michelle Swansborough, Chair
Brandon Crane, Vice Chair
Joel Bertolino (arrived at 6:08 p.m.)
Nick Dobbel
Mariah Holdbrook

Alex Ator, Superintendent
JaLayne Obert, Business Manager/Clerk

GUESTS: Sanford Langager, Susann Berg, Jim Neu, Sarah Wade, Skye Mitchell

PLEDGE OF ALLEGIANCE

The meeting began with the Pledge of Allegiance.

MINUTES

Motion was made by Brandon Crane, seconded by Nick Dobbel and carried unanimously to approve the minutes of the regular meeting July 12, 2023 as presented. (YES: Swansborough, Crane, Dobbel, Holdbrook. NO—none).

WARRANTS

No warrants were approved at this meeting and will be considered at a special meeting on August 23, 2023.

PUBLIC COMMENT

Susann Berg of the Carbon County Resource Council presented a check for \$7500 to board chair Michelle Swansborough for the solar project.

Mr. Ator stated the solar project was made possible by donations from Beartooth Electric, the Carbon County Resource Council, and the Roberts Community Foundation. He thanked everyone involved for making this happen.

Jim Neu of Beartooth Electric stated this is the biggest donation the company has made out of capital credits used for educational projects.

(Joel Bertolino arrived at 6:08 p.m.)

Michelle Swansborough stated the Church of the Rockies will be holding a gathering on the school lawn on August 20, 2023, at 5:00 p.m.

ACTIVITIES REPORT

Sarah Wade reported fall sports practices are underway with eight high school students out for cross country and fifteen for volleyball. She added the first volleyball game will be August 26, 2023.

STAFFING

ACTIVITIES – Mr. Ator recommended hiring Darryl Grove as head cross country coach.

Motion was made by Brandon Crane, seconded by Mariah Holdbrook and carried unanimously to hire Darryl Grove as head cross country coach. (YES—Swansborough, Crane, Bertolino, Dobbel, Holdbrook. NO—none).

Mr. Ator recommended hiring Lisa Young for the school counselor position through the Title IV grant with the salary tied to the teacher matrix.

Motion was made by Mariah Holdbrook, seconded by Joel Bertolino and carried unanimously to hire Lisa Young for the school counselor position through the Title IV grant with the salary tied to the teacher matrix. (YES—Swansborough, Crane, Bertolino, Dobbel, Holdbrook. NO—none).

Mr. Ator recommended hiring Skye Mitchell for the paraprofessional position at \$14.00 per hour.

Motion was made by Mariah Holdbrook, seconded by Nick Dobbel and carried unanimously to hire Skye Mitchell for the paraprofessional position at \$14.00 per hour. (YES—Swansborough, Crane, Bertolino, Dobbel, Holdbrook. NO—none).

Mr. Ator recommended shifting some custodial hours to transportation and have Jim Burows drive Route 4 in the morning and Tanya Wright drive it in the afternoon.

Motion was made by Mariah Holdbrook, seconded by Brandon Crane and carried unanimously to support shifting some custodial hours for Jim Burows and Tanya Wright to transportation to run Route 4. (YES—Swansborough, Crane, Bertolino, Dobbel, Holdbrook. NO—none).

NEW BUSINESS

TRUSTEE FINANCIAL SUMMARY – JaLayne Obert presented the 2022-2023 Trustee Financial Summary for approval by the board.

Motion was made by Mariah Holdbrook, seconded by Joel Bertolino and carried unanimously to approve the 2022-2023 Trustee Financial Summary as presented. (YES—Swansborough, Crane, Bertolino, Dobbel, Holdbrook. NO—none).

2023-2024 BUDGET REPORT – JaLayne Obert presented the 2023-2024 Budget Report for approval by the board with the following budget amounts:

General Fund	\$1,321,894.02
Transportation Fund	\$ 130,831.53
Bus Depreciation Fund	\$ 155,910.51
Tuition Fund	\$ 79,000.00
Retirement Fund	\$ 190,225.00
Adult Education Fund	\$ 30,235.00
Technology Fund	\$ 23,484.02
Flexibility Fund	\$ 427.78
Building Reserve Fund	\$ 90,265.42
TOTAL	\$2,022,273.28

Motion was made by Joel Bertolino, seconded by Mariah Holdbrook and carried unanimously to approve the 2023-2024 budgets as presented. (YES—Swansborough, Crane, Bertolino, Dobbel, Holdbrook. NO—none).

STUDENT/STAFF HANDBOOKS – Mr. Ator stated the only changes to the Student Handbook and Staff Handbook are name and date changes and asked for approval.

Motion was made by Joel Bertolino, seconded by Brandon Crane and carried unanimously to approve the 2023-2024 Student Handbook and Staff Handbook as presented by the superintendent. (YES—Swansborough, Crane, Bertolino, Dobbel, Holdbrook. NO—none).

OLD BUSINESS

CLASSIFIED NEGOTIATIONS – Mr. Ator stated the committee recommendation for classified staff is a one-dollar per hour raise for 2023-2024 and a one-dollar per hour raise for 2024-2025 and recommended approval.

Motion was made by Joel Bertolino, seconded by Nick Dobbel and carried unanimously to approve negotiations for the classified staff with a one-dollar per hour raise in both 2023-2024 and 2024-2025. (YES—Swansborough, Crane, Bertolino, Dobbel, Holdbrook. NO—none).

ADMINISTRATIVE STAFF NEGOTIATIONS – – Mr. Ator stated the committee recommendation for administrative staff is a one-dollar per hour raise for 2023-2024 and a one-dollar per hour raise for 2024-2025 and recommended approval.

Motion was made by Nick Dobbel, seconded by Joel Bertolino and carried unanimously to approve negotiations for the administrative staff with a one-dollar per hour raise in both 2023-2024 and 2024-2025. (YES—Swansborough, Crane, Bertolino, Dobbel, Holdbrook. NO—none).

CLASSIFIED STAFF RENEWAL – Mr. Ator recommended renewal of the following classified staff: Roly DeVries, Randy DeVries, Jeff Krook, Kelly Songstad, Jim Burows, and Tanya Wright.

Motion was made by Joel Bertolino, seconded by Mariah Holdbrook and carried unanimously to approve renewal of classified staff members Roly DeVries, Randy DeVries, Jeff Krook, Kelly Songstad, Jim Burows, and Tanya Wright. (YES—Swansborough, Crane, Bertolino, Dobbel, Holdbrook. NO—none).

ADMINISTRATIVE STAFF RENEWAL – Mr. Ator recommended renewal of administrative staff Nancy Langager and JaLayne Obert.

Motion was made by Joel Bertolino, seconded by Brandon Crane and carried unanimously to approval renewal of administrative staff Nancy Langager and JaLayne Obert. (YES—Swansborough, Crane, Bertolino, Dobbel, Holdbrook. NO—none).

MEETING DATES – Mr. Ator stated the next meeting dates are August 23 for a special meeting, September 26, October 16, and November 15.

Mr. Ator stated he will be doing a coffee hour at the Roberts Café on Thursday mornings at 10:30 a.m.

ADJOURNMENT

Chair Michelle Swansborough called for adjournment at 7:45 p.m.

Board Chair

District Clerk

**MINUTES OF THE SPECIAL MEETING
OF THE BOARD OF TRUSTEES
ROBERTS SCHOOL DISTRICT NO. 5
AUGUST 23, 2023**

The special meeting of the Board of Trustees of Roberts School District No. 5, Roberts, Montana was called to order by Chair Michelle Swansborough at 5:00 p.m. on August 23, 2023 in the library at the Roberts School.

ATTENDANCE

Michelle Swansborough, Chair
Brandon Crane, Vice Chair
Nick Dobbel

Absent: Joel Bertolino, Mariah Holdbrook

Alex Ator, Superintendent
JaLayne Obert, Business Manager/Clerk

PLEDGE OF ALLEGIANCE

The meeting began with the Pledge of Allegiance.

WARRANTS

Motion was made by Brandon Crane, seconded by Nick Dobbel and carried unanimously to approve warrants 49548-49604 as presented. (YES—Swansborough, Crane, Dobbel. NO—none).

ADJOURNMENT

Michelle Swansborough adjourned the meeting at 5:35 p.m.

Board Chair

District Clerk